



Candle Light Foundation
CLF Annual Report2009

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**Foreword by
Rosette Nabuuma
Candle Light Foundation (CLF) Executive Director**



Candle Light Foundation (CLF) is happy to present the annual report for the 2009 calendar year. The report depicts the 2009 activities and achievements supported by the use of pictures with respect to the various programs at CLF. The foundation is progressing further in the rehabilitation and reintegration of vulnerable girls, with 121 supported during the year.

The CLF Board of Directors is indebted to our development partners especially ICEIDA, Alnaemisborn Association and Reykjavik Geothermal (RG) whose contributions are shaping the Foundation into a strong organization with capacity to expand and scale up Orphans and Vulnerable Children support services. In addition, individuals have continued to support CLF. In particular, the support from Mr. Gestur Gislason is commendable.

To all, CLF and Uganda at large are privileged to have you. CLF is grateful for the continued support from ICEIDA towards vocational training programs, Alnaemisborn Association for the support towards the school sponsorship program and Reykjavik Geothermal for the support towards administrative costs. We are so grateful.

In the effort to set sustainable progress, CLF encourages and requests all the potential partners to contribute generously towards the cause of vulnerable girls in Uganda.



1.0 Background

Candle Light Foundation (CLF) is a Non Governmental Organization which was established in April 2001. Since then, CLF runs an orphans and vulnerable girls rehabilitation centre offering personal and social life skills training, counseling, and skills development focusing on candle making, tailoring, hairdressing, soap making, music, dance and drama to girls. CLF has also continued to run a school fees sponsorship program in primary, secondary and Tertiary institutions throughout 2009 and this was funded by Alnaemisborn Association of Iceland to whom we convey our appreciation in this aspect. It also runs a Loan Scheme Program which serves as a resettlement package to the girls who complete training at CLF also sponsored by Alnaemisborn Association of Iceland. In addition to that CLF through the efforts of Mr. Gestur Gislason, received support from Reykjavik Geothermal that has greatly supported the administrative matters at CLF. To date, over 457 vulnerable girls including orphans and street girls and 69 babies have been rehabilitated. In respect of the matters of sustainability, Candle Light Foundation made contributions towards some operational costs in 2009, upkeep for the girls, transport, food, stationery, among others as indicated in the accounts below which are secured from candle sales. Candle Light Foundation is extremely ready to foster her vision in Uganda and the world at large.

1.1 Vision

The vision of Candle Light Foundation (CLF) is ***a society free of vulnerable girls, who live to their full potential and their rights and aspirations are fulfilled.***

1.2 Mission

The mission of CLF is to provide support to the vulnerable girls for them to enjoy their rights.



CLF girls in the Uniform (The uniform was introduced in 2008)

1.3 Values

The benchmark values of CLF are integrity, love, care and compassion.

1.4 Objectives

CLF focuses on the following objectives:

- i. To identify, rehabilitate and prepare OVC and other vulnerable children with a focus on girls such as those due to conflict and civil wars for self-sustenance in society.
- ii. To integrate OVC into society and household settings.
- iii. To carry out adult literacy education, tailoring, knitting, computer appreciation, counseling, either through already established vocational schools or tailor made courses at CLF, and any other training that will promote the rehabilitation of the girls.
- iv. To contribute towards the improvement of the OVC's quality of life by providing food, basic medical services, health care, social services and medical treatment to the girls and children especially in the area of HIV/AIDS counseling and other related diseases.
- v. To resettle girls with a skills package to enable them secure employment for their livelihood.
- vi. To provide loans as a resettlement packages to girls who complete training at CLF.



- vii. To obtain and accept money, property, services and assistance from institutions, the public, individuals and in particular by way of subscriptions, requests, materials, and with power to spend such money and use the services and materials for the objectives of the Foundation.
- viii. To get guardians, sponsors, education grants and placements for the girls, and their children.
- ix. To co-ordinate and or co-operate with various ministries and departments of the Government of Uganda to achieve these objectives.
- x. To sensitize the communities about vulnerability and suggest approaches to reduce it through both curative and preventive approaches



2. Approach

2.1 *Background to the approach*

Candle Light Foundation has continued to use the **CLF Minimal Lost-to-follow-up Model** in which the vulnerable girls are identified, scrutinized for legibility to be included in the program, counseled and offered life skills development guidance at CLF. In particular, the skills development program focuses on candle making, tailoring, hairdressing, soap making, music, dance and drama and eventual integration of the skilled girls into the community through the appropriate resettlement package. This resettlement is done after continuous assessment of the vulnerable girls. The assessments provide a basis for the appropriate placement of the vulnerable girls into the CLF rehabilitation program which include the following:

- (i) Training in hair dressing program
- (ii) Training in tailoring program
- (iii) Computer training program
- (iv) Training in Candle making program
- (v) Hand craft making program
- (vi) Training in soap making program
- (vii) HIV/AIDS program
- (viii) School Sponsorship Program
- (ix) Loan Scheme Program
- (x) Follow-up program



Tailoring program



Hairdressing Program

2.2 Additional details of the CLF model, “CLF Minimal Lost-to-follow-up Model”

The model has been developed over a period of 9 years and it includes the basic parametric measures of the girl’s self respect, love, care, food, medical, skills passed



on and the compassion offered to them during their stay at CLF rehabilitation Centre. The girls are monitored and evaluated for resettlement in the period of 3-6 months.



CLF Girls weaving baskets

3. Achievements during 2009

3.1. Combination of skills development programs

The assessment made during the training led to the placement of girls under rehabilitation in a combination of programs in addition to a core program for instance, skills development in Candle Making was appropriately combined with Hairdressing; Soap making was appropriately combined with Hairdressing in order to attain the maximum package of skills for consolidated settlement.



Girls in a counseling session with the CLF social worker



Girls' Guardians at CLF



3.1.2 Other achievements in 2009

- i. A total number of 121 girls have been trained in the various skills development programs at CLF.
 - (i) The guardians of the vulnerable girls in the communities being served have been sensitized to the extent of some contributing UGX 50, 000 (USD25) per girl towards administrative costs
 - (ii) Over 70 girls who completed the skills development programs, have acquired employment in various fields. Some work from their homes and others employed mostly in salons.
 - (iii) Twenty seven (25) girls in formal schools.
 - (iv) Two girls attended save the children workshop in Luweero
 - (v) Thirty (30) Girls attended UYAAS HIV/AIDS talk show
 - (vi) Introduced production of local small candles
 - (vii) Appeared on WBS TV- Kolang'omuuddu
 - (viii) Carried out fundraising drive
 - (ix) Exhibited CLF products during the Fashion village in Lubiri palace
 - (x) Wrote proposals to several people
 - (xi) Networked with other child NGOs like COFCAWE, UYAAS
 - (xii) Obtained a proposal from International school of Uganda to work with CLF
 - (xiii) Received a volunteer from Spain, Guillermo, for 2 months and was involved in counselling girls
 - (xiv) Got an intern from Nkozi University
 - (xv) Received 2 visitors from ICEIDA-
 - (xvi) Visitor from Iceland- music research
 - (xvii) Participated in X-MAS carols organized by Rubaga Division Counselors
 - (xviii) Had CLF end of year party at Imperial Resort Beach, Entebbe



***CLF Land in Kyoga Village, Mukono District
(Men in the photograph were from harvesting maize, and in the background it's
the CLF cassava plantation)***



Candles made by the CLF vulnerable girls



Some of CLF girls in formal schools (From Cambridge College of St. Mbaaga, Gayaza)

4. Loan scheme project

The loan scheme project was introduced in 2007 funded by Alnaemisborn Association.

Table 2: Progress of the loan scheme from Jan 2008-Dec 2009

Details	Debit UGX.	Credit UGX.	Balance UGX.
Bal. b/f from 2008	1,292,450		
Loan recovered	3,312,450		
Amounted Distributed		3,150,000	
Expenses .e.g Stationery, transport for projects assessment, bank charges etc		201,500	
Total	4,604,900	3,351,500	1,253,400



4.1 Loan Scheme Challenges

- (i) Borrowers fail to return loans in the given period of time. This denies charges to other beneficiaries who would need to borrow the money.
- (ii) Some borrowers relocate which makes it difficult to trace them.

5. CLF Challenges and Possible Solutions

5.1 Transport Challenge: The existing vehicle at CLF, UAD 548H Toyota Caribu is old with frequent failures while in the field work. Transport for field work urgently requires strong support and this will greatly facilitate the field monitoring for re-uniting and resettlement of girls in their respective communities. In addition, the translation of outreach programs will be facilitated.

5.2 Absenteeism: many girls commute from distant places to CLF premises for some skills development programs. CLF is committed to establishing an outreach programs but has not yet received the required funding.

5.3 Reduction of funding from ICIEDA due to credit crunch

5.4 Limited funding

5.5 Inadequate space for vocational training

5.6 Old vehicle which has become too expensive to maintain

5.7 Loan scheme- people don't payback in time

5.8 Insecurity on CLF Askari



6. The accounts

During 2009, CLF had total revenue of shs. 119,895,412 of which 54.5% is contributed by our key development partners and 38.7% generated locally by CLF through the sale of its products. Guardians and other sources contribute the balance of 7.2%. The detailed income and expenditure statement is attached. The accompanying table shows the accounts for the Candle Light Foundation for the period January to December 2008. The turnover for the 12 months was Ushs.110,767,627 and about 28.1% of this was got from the candle-making project, 29.8% from Alnaemisborn Association, 26.4% from ICEIDA, 12.1% from Gestur, 0.69 from other CLF programs i.e tailoring, handcraft, soap making, and the maize from CLF garden, 2.7% Candle customer, 0.01 individual donors.

Table 3: The year 2009 CLF Accounts

Particulars	Accounts for 2009		Sponsor
	Income (UGX)	Expenditure(UGX)	
	2009	2009	
Bal b/f	99,212		
ICEIDA	20,950,000		
Alnaemisborn	21,543,450		
Candle sales	45,955,550		
Sales from Handcraft (By Alnaemisborn Association)	1,252,600		
Gestur	3,270,000		
Sales from Garden (Raw maize)	606,100		
Sales from Soap	168,800		
Sales from Tailoring	290,000		
Other Incomes	326,100		
Reykjavik Geothermal(RG)	19,312,500		
Course contribution from Guardians	4,710,500		
Fundraising Drive 2009	260,600		

Particulars	Accounts for 2008		Sponsor
	Income (UGX)	Expenditure(UGX)	
	2008	2008	
Bal b/f	658,662		
ICEIDA	29,272,500		
Alnaemisborn	33,026,400		
Candle sales	31,216,700		
Sales from Handcraft	276,300		
Gestur	13,473,827		
Sales from Garden (Raw maize)	70,000		
Sales from Soap	306,900		
Sales from Tailoring	113,000		
Other Sponsors(Balances from Customers-)	12,000		
Loan (Customer)	3,000,000		



Hairdressing Program		3,895,800	ICEIDA
Tailoring Program		3,808,600	ICEIDA
Candle making Program(Moulds)		2,692,800	ICEIDA
Computer Training Program		2,789,100	ICEIDA
Soap Making Program		3,093,200	ICEIDA
Handcraft Program		2,534,300	ICEIDA
HIV/AIDS Program		410,000	ICEIDA
Follow up of resettled girls Program		1,516,500	ICEIDA
Recruitment		209,000	ICEIDA
School Sponsorship program		21,043,400	Alnaemisborn
Rent		5,800,000	Reykjavik Geothermal(RG)
Rent including sewage pit		1,800,000	CLF Contribution
Salaries and wages		10,250,000	Reykjavik Geothermal(RG)
Security Watchman		3,100,000	Gestur
Auditing 2007		500,000	Alnaemisborn
Loan (Customer)from 2008		3,000,000	CLF Contribution
Electricity and Water		803,000	CLF Contribution
Other administrative expenses e.g Stationery		522,150	CLF Contribution
Security Dog		196,950	CLF Contribution
Bank charges		180,000	CLF Contribution
Auditing 2008		500,000	CLF Contribution
Repairs and Maintenance		1,357,000	CLF Contribution
Telephone and internet		2,370,000	CLF Contribution
Transport		1,807,100	CLF Contribution
Wages		1,030,000	CLF Contribution
Girls Upkeep		6,723,550	CLF Contribution
Feeding of girls-Food		1,542,250	CLF Contribution
-CLF Land cultivation(Cassava and maize)		476,700	CLF Contribution

Hairdressing Program		4,386,150	ICEIDA
Tailoring Program		5,411,650	ICEIDA
Candle making Program(Moulds)		3,980,327	ICEIDA
Computer Training Program		5,327,600	ICEIDA
Soap Making Program		2,881,500	ICEIDA
Handcraft Program		4,298,900	ICEIDA
HIV/AIDS Program		1,737,000	ICEIDA
Follow up of resettled girls Program		1,245,000	ICEIDA
School Sponsorship program		22,488,100	Alnaemisborn
Medical for girls		87,700	Alnaemisborn
Babies Day care		3,250,600	Alnaemisborn
Rent		7,200,000	Alnaemisborn
Salaries		11,860,000	Gestur
Security Watchman		1,613,827	Gestur
Security Watchman		811,173	CLF Contribution
Medical for girls		96,800	CLF Contribution
Electricity and Water		1,213,100	CLF Contribution
Other administrative expenses e.g Stationery		184,600	CLF Contribution
Security Dog		102,600	CLF Contribution
Bank charges		192,000	CLF Contribution
Auditing and legal fees		66,100	CLF Contribution
Repairs and Maintenance		1,174,650	CLF Contribution
Telephone and internet		3,179,200	CLF Contribution
Transport		3,636,400	CLF Contribution
Wages		1,800,000	CLF Contribution
Girls Upkeep		3,663,600	CLF Contribution
Feeding of girls-Food		4,860,350	CLF Contribution
-CLF Land cultivation(Cassava and maize)		604,500	CLF Contribution



Candle Making project(Materials, advertising etc..)		30,608,550	CLF Contribution
Candle Making project(Materials)		170,000	Gestur
Board of Directors' activities		163,500	CLF Contribution
Sundries		744,700	CLF Contribution
Fundraising Drive Expenses		536,500	CLF Contribution
Sub-Total	118,745,412	116,174,650	
Closing Stock(Candle project)	1,150,000		
Total	119,895,412	116,174,650	
*Cash/Deficit		3,720,762	

Candle Making project(Materials, advertising etc..)		16,929,850	CLF Contribution
Board of Directors' activities		225,800	CLF Contribution
Sundries		530,000	CLF Contribution
Sub-Total	111,426,289	115,039,077	
Closing Stock (Candle project)	3,712,000		
Total	115,138,289	115,039,077	
Cash/Deficit		99,212	

Note:*The balance at the end of the year, includes a balance from Reykjavick Geothermal (RG) which is a contribution for administrative costs for January and February 2010.

7. Plans for 2010

7.1 Conduct an Annual General Meeting

7.2 Intensify fund raising

7.3 Strengthen income generation through improved quantity and quality of production and increased marketing of products

7.4 Construction of a vocational centre



Handcraft products made by the vulnerable girls

8. CLF Board of Directors

Candle Light Foundation has the following Board members:

1. Mr. John Baptist Lwanga (Chairperson)

Child Health and Development Research Consultant

2. Mr. Gestur Gislason (Vice Chairperson)

Responsible for Late Erola responsibilities in CLF and mindful of the social aspects of children's life in Uganda

3. Ms. Catherine Othieno (Treasurer)

Executive Director, Concern for Children and Women Empowerment (COFCAWE)

4. Dr. Riitta Kujala (BoD Member)

International Solidarity Foundation (ISF) Coordinator in Uganda and specialist in organizations dealing with children

5. Professor Xavier Mugisha (BoD Member)

Children Care Taker and Lecturer in South Africa and at Institute of Statistics and Applied Economics, Makerere University, Kampala Uganda



8.1 CLF Staff members

The following staff members have fully served CLF in the year 2009.

1. Ms. Rosette Nabuuma, *Executive Director, Overall supervisor of the day to day activities and reports to the board*
2. Ms. Lilian Edyangu, *Administrator/School fees sponsorship program*
3. Namirembe Sarah, *Hairdressing Trainer*
4. Namata Rose, *Soap Trainer*
5. Namugenyi Cossy, *Computer Trainer/Handcraft*
6. Tumubwine Ziporah, *Tailoring Trainer*
7. Nantume Irene, *Candle Making Trainer*
8. Ssenyondo Alloysius, *Watchman*
9. Mugoowa Steven *Driver*
10. Ssekyanzi Charles *Sales person for small candles*

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